

**Minutes of the 216th Regular Meeting of the Board of Directors
Northeast Nebraska Public Power District**

The 216th regular meeting of the Northeast Nebraska Public Power District was called to order at 12:40p.m., on November 24th, 2015, by President Don Larsen. This meeting was held in the District's General Office in Wayne, NE. Director Larsen announced that the meeting was being conducted pursuant to the Nebraska Open Meetings Law and pointed out the location of the law in the meeting room.

Notice of this meeting was posted at all facilities of Northeast Nebraska Public Power District and was delivered by first class mail to the City Hall offices of the following towns and villages: Allen, Carroll, Concord, Dixon, Emerson, Foster, Hoskins, Hubbard, Jackson, Martinsburg, Maskell, McLean, Newcastle, Obert, Osmond, Pierce, Ponca, South Sioux City, Thurston, Waterbury, Wakefield, Wayne and Winside. Notice was also sent to the following newspapers: Nebraska Journal Leader, Norfolk Daily News, Norfolk Shopper, Pender Times, Pierce County Leader, Osmond Republican, Randolph Times, South Sioux City Star, Wakefield Republican, and Wayne Herald.

The following Directors were present:

Director Larsen	Director Kneifl
Director Gustafson	Director Gansebom
Director Bodlak	Director Newton

Directors Absent: **Director Lebsock, Director Silhacek**

Others present: Mandy Backer, Matt Sorensen, Mark Shults, from NeNPPD.

1. Executive Session: Director Newton made a motion to go into executive session for the purpose of discussing personnel matters, and current and potential litigation issues. The motion was seconded by Director Kneifl.

The following roll call vote was taken upon the motion:

Director Larsen – yes	Director Silhacek – (absent)	Director Newton –yes
Director Gansebom – yes	Director Kneifl – yes	Director Gustafson – yes
Director Bodlak – yes	Director Lebsock – (absent)	

All directors present voting yes, the board went into executive session at 12:45 p.m.

Director Silhacek arrived at 1:10 p.m.

A motion was later made by Director Gustafson to come out of executive session, which was seconded by Director Kneifl. The motion carried on a 7-0 voice vote, and the board came out of executive session at 2:35 pm.

2. Review and approve the minutes of the October 27, 2015 regular Board of Directors Meeting: The minutes of the October 27, 2015 regular Board of Directors Meeting were presented and reviewed by the Board. Director Kneifl made a motion to approve the minutes from the October 27, 2015 Board of Directors Meeting with corrections. Director Kneifl's motion was seconded by Director Gustafson. The motion carried on a 7-0 voice vote.

3. Approve resolution to refinance the District’s 2012 Bond issue contingent upon a level of interest savings required by the Board. Cody Wickham from DA Davidson presented information on refinancing possibilities. After a brief discussion, a motion was made by Director Bodlak to enact a \$60,000 minimum present value savings floor on any refinancing for the 2012 Bond issue, which was seconded by Director Kneifl.

The following roll call vote was taken upon the motion:

Director Larsen – yes	Director Silhacek – yes	Director Newton –yes
Director Gansebom – yes	Director Kneifl – yes	Director Gustafson – yes
Director Bodlak – yes	Director Lebsock – (absent)	

All directors present voting yes, the motion carried 7-0.

Then a motion was made by Director Gansebom to approve Resolution 2015-11-02 with accelerated repayment option on the refinance of 2012 bonds.

The following roll call vote was taken upon the motion:

Director Larsen – yes	Director Silhacek – yes	Director Newton –yes
Director Gansebom – yes	Director Kneifl – yes	Director Gustafson – yes
Director Bodlak – yes	Director Lebsock – (absent)	

All directors present voting yes, the motion carried 7-0.

A motion to excuse Director Lebsock’s absence was made by Director Gustafson and was seconded by Director Kneifl. The motion carried on a 7-0 voice vote

4. Public Comment Period: None.
5. Approve the October 2015 Expense Report: Management provided information on the October 2015 expenses which were reviewed by the board. Director Gansebom made a motion to approve the expense report, and Director Kneifl seconded the motion. The following roll call vote was taken on the motion:

Director Silhacek- yes	Director Kneifl- yes
Director Gustafson- yes	Director Gansebom- yes
Director Bodlak- yes	Director Larsen- yes
Director Newton- yes	Director Lebsock - (absent)

All Directors present voting yes, the motion carried 7-0.

6. Approve the October 2015 Financial Statements: Management provided information on the October 2015 financials which were reviewed by the Board. Director Silhacek made a motion to approve the financial statements, and Director Newton seconded the motion. The motion carried on a 7-0 voice vote.
7. Management Reports:
 - a. Mandy Backer. Mandy informed BOD that staff will pursue collection activities internally instead of sending them to an outside collection agency immediately. She also mentioned

Jan will be doing bids next month for our banking services. She reported that Jan received her CFPC (Finance Professionals Certificate) and that Jan thanked the BOD for the opportunity and will be presenting her project to the BOD at their next meeting.

- b. Matt Sorensen: Matt reported that crews have started work on Ponca-Martinsburg transmission line project, and that the work will require a dozer to move crane around and level locations to set poles when necessary. He also reported that they have reviewed delta connection meter list; the Board asked that management send a final letter letting customers know they will be disconnected if work is not complete by a specified date. He reported that a switch had burned up and was replaced, that the men are using the skid loaders, pole pullers and wire winder extensively and it is saving wear and tear on the large digger trucks. He has talked to a few customers about the meter pole policy change and Christmas lights have been hung for the area towns.
 - c. Kevin Pollard: Kevin reported that the T-line work has been a challenging engineering project, and that the District will be installing fiber optics as the static wire on this line and that it will ultimately need for substation communications. He also stated that the District will be paying easements as per policy of \$150 per anchor on the project and will also have to trim some trees to finish project.
8. Old Business:
- a. Resolution 2015-11-01: Resolution to approve collective bargaining agreement for years 2016 – 2018. Mark Shults provided some information on the agreement, and after a brief discussion, Director Bodlak made a motion to approve the resolution, which was seconded by Director Newton. The motion passed on a 7-0 voice vote.
9. New Business:
- a. Resolution 2015-11-03: Resolution to approve manager’s personal performance goals. Mark Shults presented some information on his 2016 goals, and after a brief discussion, a motion was made by Director Silhacek, which was seconded by Director Gustafson. The motion carried on a 7-0 voice vote.
 - b. Review the District’s Health Insurance Portability and Privacy Act (HIPPA) Policy in light of improved measures to protect electronically stored personally identifiable information. This was a review and discussion item only. No official action was taken and no votes were had.
10. Executive Session: Director Newton made a motion to go into executive session for the purpose of discussing personnel matters, and current and potential litigation issues. The motion was seconded by Director Kneifl.

The following roll call vote was taken upon the motion:

Director Larsen – yes	Director Silhacek – yes	Director Newton –yes
Director Gansebom – yes	Director Kneifl – yes	Director Gustafson – yes
Director Bodlak – yes	Director Lebsock – (absent)	

All directors present voting yes, the board went into executive session at 5:00 p.m.

A motion was later made by Director Newton to come out of executive session, which was seconded by Director Silhacek. The motion carried on a 7-0 voice vote, and the board came out of executive session at 6:03 pm.

11. Board Member Reports: Director Newton provided an update on her training classes.

12. Adjournment. There was a motion to adjourn the meeting made by Director Gustafson and seconded by Director Gansebom and was approved 7-0 on a voice vote. The meeting adjourned at 6:05 pm.

I, the undersigned, secretary of the Northeast Nebraska Public Power District, Wayne, Nebraska, hereby certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the District; that minutes of the District were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meeting of said body were provided advance notification of the time and place of said meeting and the subject matters to be discussed at said meeting.

Secretary

Attest: _____
President